

FI-SDUR 2023 GUIDELINES FOR AWARDED CANDIDATES

Grants for the recruitment of new research staff

RECRUITMENT

Once the resolution is published, you must **contact your university or research center** and follow their instructions to process your incorporation and contract.

The beneficiary entities **will process the acceptance of the aid and your contract** to the AGAUR through their legal representative.



**Contracts must always
begin on the first day of
the month**



Deadline for starting a contract:
1 March 2024 (EU citizens)
1 April 2024 (non-EU citizens)

TUITION FEE

FI-SDUR grant covers the **annual tuition fee** for doctoral programs during the three years of validity of the grant.

The AGAUR pays the tuition fee **directly to the universities**. If you have already paid for it, you can ask your university **for a refund**.

If not accepted or enrolled in the doctoral program, the corresponding **enrollment will need to be processed**.

JUSTIFICATION

Regardless of the cause that motivates the end of your scholarship, you must **submit the supporting documentation** for these indicators, which can be found on the AGAUR website.

- A **follow-up questionnaire** after finishing first year's contract and a **completion of the scholarship questionnaire**, regardless of the cause that motivates the end of the scholarship. The links to this questionnaires will be on AGAUR's website.
- A **technical report of the justified action** signed by the researcher and the thesis director, which must include a description of the training and research activities, the objectives and the scientific results achieved, the applicability, the knowledge transfer achieved, and the possible social, economic, and scientific impact. Also, it must include a justification of the alignment of the thesis with specific guidelines of the EU. The model of this report will be available on AGAUR's website.

WITHDRAWALS

The research staff can **turn down** the FI grant at any time, by contacting the university/research center and **following its instructions**.

They **will inform** AGAUR about your resignation.

TIME OFF

In cases where there is a situation of **sick leave**, risk during **gestation, pregnancy or breastfeeding, parental leave, adoption or foster care leave**, breastfeeding accumulated to full days, full-time leave for reasons of reconciliation or taking care of minors, relatives or dependent people, the scholarship will be **temporally suspended**.

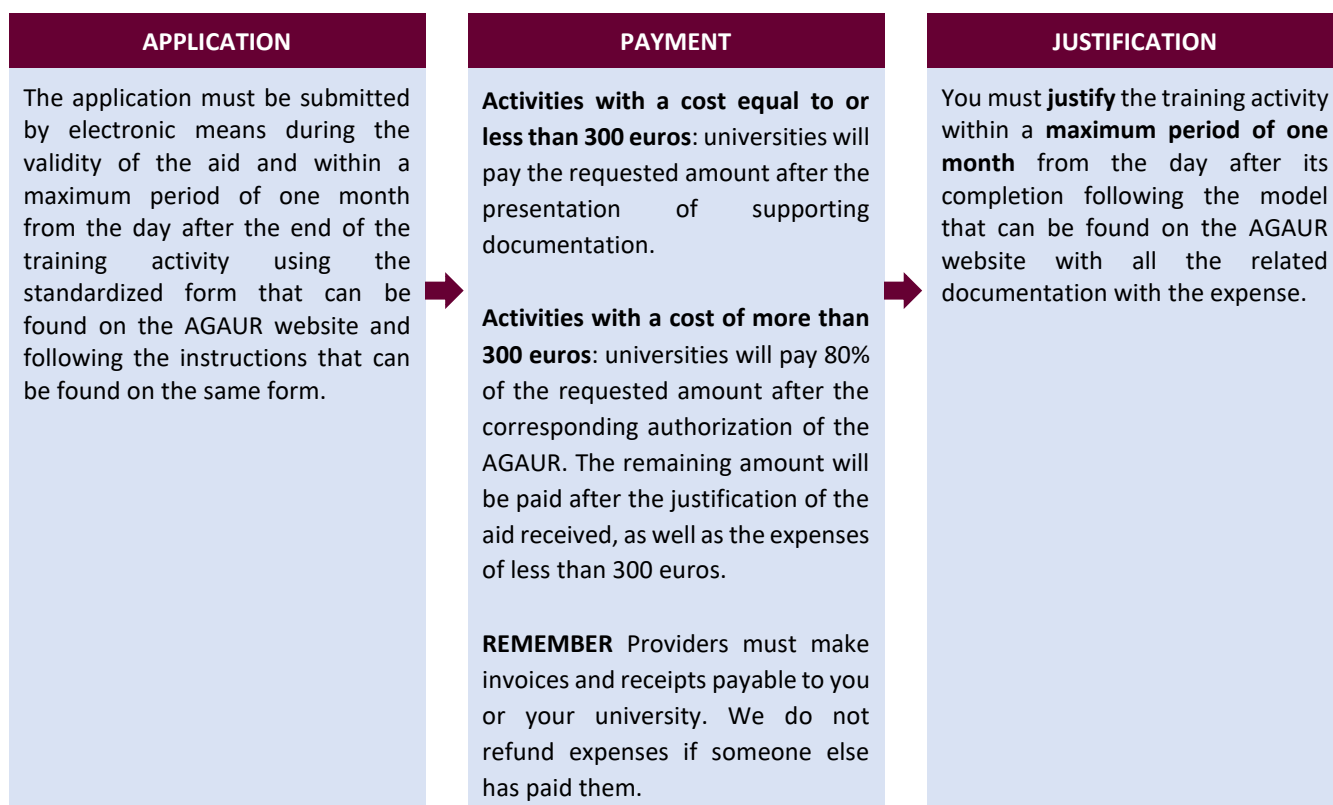
The scholarship is also suspended for **protective measures for women** who are **victims of gender violence** and in cases of claims for **non-fulfillment of the duties of the director** of the doctoral thesis.

In all these cases, you must contact the corresponding university to **make up for lost time**.

TRAINING ACTIVITIES

All the beneficiaries can get a **grant for training activities by the amount of €3,000.00**. These training activities **must be approved by the thesis supervisor** and may include the following **requirements**:

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- **Transfer of knowledge and technology:** courses or actions related to the transfer of knowledge and technology to the productive sector and society in general.
 - **Professional training:** Training activities related to professional skills or transversal skills and aspects of team management and leadership, managerial activities, organization, entrepreneurship, development, or application of RRI processes (responsible research and innovation), etc.



The application must be submitted online and with an **electronic signature** using the [generic request](#).

RESEARCH STAYS

According to the internal regulations of your university, you must request **their authorization** to attend a research stay.

These absences from the workplace **may not exceed six months** in any case.

Overall, during your scholarship, the time you are absent from your job **cannot exceed 12 months**.

PUBLICITY

All publications and other results elaborated thanks to this call, **must include a mention of the support of the predoctoral program FI-SDUR** of the Secretariat of Universities and Research of the Department of Research and Universities of the Generalitat of Catalonia, and must include the reference number of the scholarship.

Model

This publications and other results have the support of the predoctoral program AGAUR-FISDUR (2023 FISDUR XXXXX) of the Secretariat of Universities and Research of the Department of Research and Universities of the Generalitat of Catalonia and the European Social Plus Fund.

CHANGES AND INCIDENTS

Entities must **communicate to AGAUR all changes** and incidents that affect the development of the researcher's doctoral thesis. They must do it **when they occur**, and it must be duly **motivated**.

Also, you can request a change of thesis supervisor. However, during the **first year of the contract**, we shall only accept to change your thesis supervisor for causes of force majeure.



INCIDENTS AND QUERIES

If you have any queries about your scholarship, you can contact:

Marta Renato Sánchez marta.renato@gencat.cat - 937 819 789

Mireia Casado mireia.casado@gencat.cat - 932 223 776

For training activities:

Laura Serrate lserrate@gencat.cat – 933 193 461